

### **Shadowbrook Homeowners Association**

P.O. Box 43773 Brooklyn Park, MN 55443 www.ourshadowbrook.com ourshadowbrook@gmail.com

## Notice of Annual Meeting

October 18, 2016

Dear Homeowner,

The Annual Meeting and Elections of the Shadowbrook Homeowners Association has been scheduled as follows:

#### Monday, November 7, 2016 7:00pm Sammy's Pizza 9750 Schreiber Terrace, Brooklyn Park, MN 55445

The Meeting Agenda is attached. All homeowners are invited and encouraged to attend the annual meeting. Tenants may not vote on any matters concerning the association but are welcome to attend and participate in discussion.

If you are not able to attend the meeting, please sign and submit the attached proxy form. An electronic copy of the proxy form can also be found on the Association website. You may mail or email a signed proxy form to the association addresses above. Proxy forms will also be accepted at the meeting.

If you have any questions regarding the meeting, please feel free to contact the board at <u>ourshadowbrook@gmail.com</u> or in writing to P.O. Box 43773 Brooklyn Park, MN 55443.

Sincerely, Jeff Thompson, Matt Perron, Jason Hill Board Members



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# Annual Meeting and Elections

#### Monday, November 7, 2016

### AGENDA

The agenda which will be followed at the Annual Meeting will be as follows:

- 1. Call to order
- 2. Roll call of members present. Presentation and examination of proxies
- 3. Treasurer's Report
- 4. Vote on 2017 Budget
- 5. Board Member Election
- 6. Project Review
  - a. Review of 2016
  - b. Plan for 2017
- 7. New business and Homeowners Forum
- 8. Adjournment